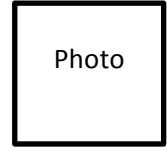


EK-3. İşyeri Öğrenci Staj Değerlendirme Formu (Internship Evaluation Form for Companies)



T.R.  
ONDOKUZ MAYIS UNIVERSITY  
FACULTY OF FINE ARTS  
INTERNSHIP APPLICATION FORM<sup>1</sup>



Subject:

Internship

Application

.../.../...

....

TO WHOM IT MAY CONCERN,

Students registered in Faculty of Fine Arts, department/programmes with mandatory internships have obligations to do internship in public and/or private institutions until the end of education period.

Thank you for your permission for our student whose information are below to do his/her internship in your foundation and wish you success in your work.

Dean

Identity Instructions of Intern Student	
Name-Surname, Middle Initial	..... .....
ID No/Passport No	..... .....
Registered Department/Program	..... .....
<b>Departments of Mandatory Internship</b>	
( ) Visual Communication Design                      ( ) Ceramic and Glass	
<b>Departments of Non-Mandatory Internship</b>	
( ) Painting                      ( ) Printmaking                      ( ) Sculpture	
Class/Term	
Address	
Telephone Number (Include area code)	GSM:    Other:
E-mail	@omu.edu.tr
INFORMATION ABOUT INTERNSHIP PLACEMENT	
Name of Institution / Office	
Internship Placement Manager	
Address	
Telephone / E-mail	@

**EK-3. İşyeri Öğrenci Staj Değerlendirme Formu (Internship Evaluation Form for Companies)**

Web Address	
<p>I hereby declare and guarantee that the information and record(s) submitted as indicated above is correct and I will carry out ..... days internship programme and in case I do not start or have to withdraw from the internship programme or in any change of my internship, I will deliver Add-6 form and related forms to Faculty's Student Affairs during indicated period; I will inform internship commission at least 10 days before.</p> <p style="text-align: right;">...../...../.....</p> <p style="text-align: center;">..... <b>Student's Signature</b></p>	
<p><b>IT IS APPROVED/REJECTED</b> for the student, identified above, to do his/her mandatory internship ..... at our workplace for ..... days.</p>	
<b>STUDENT'S</b>	
<p><b>INTERNSHIP START DATE</b> : ...../...../.....</p> <p><b>INTERNSHIP END DATE</b> : ...../...../.....</p>	<p><b>DURATION OF INTERNSHIP: ..... days</b></p>
<p><b><u>Internship Placement Manager:</u></b></p> <p>Name-Surname: .....</p> <p>Signature: .....</p> <p>Date: .....</p> <p>Stamp/Seal:</p>	<p><b><u>Member of Internship Commission's:</u></b></p> <p>Name-Surname : .....</p> <p>Signature : .....</p> <p>Date : .....</p>

***ATTENTION (1) After approval of internship institution, Internship Application Form will be delivered to Ondokuz Mayıs University Faculty of Fine Arts Student Affairs Office by the student as soon as possible before the internship start. Otherwise this form will not be accepted.***

EK-3. İşyeri Öğrenci Staj Değerlendirme Formu (Internship Evaluation Form for Companies)



T.C.  
ONDOKUZ MAYIS ÜNİVERSİTESİ  
GÜZEL SANATLAR FAKÜLTESİ (FACULTY OF FINE ARTS)  
İŞYERİ ÖĞRENCİ STAJ DEĞERLENDİRME FORMU  
(INTERNSHIP EVALUATION FORM FOR COMPANIES)

Fotoğraf  
(Photo)

**Öğrencinin (Student's)**

Adı-Soyadı: ..... Bölümü/Sınıfı: .....  
(Name-Surname) (Department/Class)

**İşyerinin**

Adı: ..... Staj Yapılan Bölüm: .....  
(Name of the Company) (Department)  
Birim Çalışan Sayısı: ..... Stajın Süresi (Başlangıç/Bitiş Tarihi): .. / .. 20..  
- .../.../ 20.. (Number of Employees in the Department) (Start-End Dates of Internship)

Bu Bölüm İşyeri Staj Sorumlusu Tarafından Doldurulacaktır.  
(This section will be filled up by the Company.)

Değerlendirme Kriterleri (Evaluation Criteria)	Çok İyi (Perfect)	İyi (Good)	Yeterli (Satisfactory)	Zayıf (Poor)
Kendine güven (Self-confidence)				
İnisiyatif (Initiativity)				
İşine gösterdiği özen (Interest in Business)				
Yaratıcılık (Creativity)				
Öğrenme yeteneği (Learning Ability)				
Üstü ile iletişimi (Communication with superiors)				
Çalışma arkadaşları ile iletişimi (Communication with colleagues)				
İşe devamda titizliği (Punctuality)				
Çalışma hızı (Speed of study)				
Araç-gereç ve bilgisayar programı kullanma yeteneği (Ability of using tools and computer program)				
Görevini yerine getirme (Fulfilling the duties)				
Sorumluluk duygusu (Sense of responsibility)				
Azımlilik (Ambition)				
<b>SONUÇ (RESULT)</b>				

Lütfen ilgili kutucuğa “+” işareti koyunuz. (Please insert “+” symbol in the related box.)

**Genel Değerlendirme (Overall Evaluation)**

(Yukarıda belirtilen hususların dışında öğrencinin olumlu yönleri ve/veya iyileşmeye açık yönleri varsa lütfen belirtiniz.) (Please specify if there are any positive qualifications and/or features open to improvement in addition to the issues mentioned above.)

.....  
.....  
.....  
.....

**EK-3. İşyeri Öğrenci Staj Değerlendirme Formu (Internship Evaluation Form for Companies)**

**Bu stajyeri tekrar çalıştırmayı düşünür müsünüz? Evet  Hayır**

Would you consider employin this trainee again? Yes  No

**Gelecek yıl Fakültemizden stajyer çalıştırmak ister misiniz? Evet  Hayır**

Would you consider employin other trainees from our Faculty next year? Yes  No

**FORMU DOLDURAN / DEĞERLENDİREN YÖNETİCİNİN**

***(Manager's – completing/evaluating this form):***

Adı-Soyadı *(Name-Surname)* : .....

Unvanı *(Title)* : .....

Tarih/İmza/Kaşe *(Date/Sign/Stamp)* : .../.../20... – .....